



Final Walkthrough Checklist for Agents

Property Address: _____

Client Name: _____

Date: _____

- ☐ Check/verify repairs that were scheduled to be completed by closing and that no new maintenance issues have come up
- ☐ Bring a phone charger to test any outlets in question/areas of electrical repair
- ☐ Verify appliances have not been changed since execution of the sales contract
- ☐ Check that the home is free of possessions and generally clean
- ☐ Check that all items conveyed in the agreement are present
- ☐ Run faucets, flush toilets, check light switches, doors, and windows
- ☐ Run HVAC if possible
- ☐ Check garage doors, garbage disposal, fans, doorbell, etc. if applicable
- ☐ Walkthrough out buildings, if applicable, for any items that should or should not be present
- ☐ Coordinate garage door openers/keys as needed, if not being picked up at closing
- ☐ Remove lockbox, if applicable/coordinated with other agent
- ☐ Reminder buyers to switch the utilities to their name!